

Medicine Authorization Form

I. Medication Authorization

I give permission for Jaelio Academy staff to administer to my child the specified, approved over-the-counter medications that I will provide. *(Please write all approved medication on a list to be kept in the school office.)*

II. Conditions of Administration

By agreeing below, I acknowledge and agree to the following:

1. Dosage:

Medications will be administered strictly according to the manufacturer's label based on the child's age and weight. If a child requires a dose different from the label, a Physician's Order is required.

2. Notification:

I understand that the school will attempt to contact me by phone before administering oral medication (Acetaminophen, Ibuprofen, Benadryl) to prevent double-dosing, but emergency administration (e.g., EpiPen) will happen immediately.

3. Supply:

Parents must provide these medications in their original, unopened packaging with the student's name clearly written on the bottle.

4. Liability:

I release Jaelio Academy and its employees from any liability or claims resulting from the administration of the above medications in good faith and in accordance with this authorization.

Emergency Treatment Waiver

I hereby give consent for Jaelio Academy to obtain whatever treatment may be deemed necessary for my child in the event of an emergency.

Field Trip Permission

Throughout the year students of Jaelio Academy will go on various local field trips to museums, parks, plays, etc. Do you give permission for your child to go on these Field Trips and for Jaelio staff and/or parent volunteers to transport your child in their personal vehicles? Providing consent clears Jaelio Academy of any liability of incident, excluding gross negligence.

You will receive details from Jaelio Academy on when the trip is taking place, where the students will be going along with travel information prior to each field trip.

Sledding Waiver

I grant permission for my child to participate in sledding activities organized by Jaelio Academy for the 2026-2027 school year.

I understand that sledding is a physical activity that carries inherent risks, including falls, collisions, and cold weather exposure. I understand that while staff will provide supervision and enforce safety rules, accidents can happen. I voluntarily release Jaelio Academy and its staff from liability regarding injuries that may occur during this activity, except in cases of gross negligence.

Enrollment and Re-Enrollment

Enrollment and Re-enrollment at Jaelio Academy (hereinafter "The School") is conditioned upon the acceptance of the following terms:

1. Conditions for Re-Enrollment

Successful completion of the current academic year and the recommendation of The School administration is required for re-enrollment of currently enrolled students. The School reserves the right to deny re-enrollment based on academic performance or behavioral conduct.

2. Deposit and Proration

- **Reservation Fee:** A non-refundable Registration Fee of **\$1,500** must accompany this Contract.
- **Payment Schedule:** Tuition payments must be received by The School on or before each designated due date.
- **Proration:** Tuition for students entering The School after the start of the school year will be prorated based on the number of attendance days remaining in the school year after entry compared with the total attendance days in the school year.

3. Financial Obligation

Acceptance of enrollment constitutes a binding agreement to pay the full academic year's account, consisting of **TOTAL TUITION** and all related fees and expenses of **\$14,000** for your child.

- **No Reductions:** Absence, withdrawal, or dismissal does not relieve the parent/guardian of the obligation to pay the full academic year's tuition.

- **Collection Costs:** The School is entitled to be reimbursed for any attorney's fees, court costs, and collection agency fees incurred in the collection of any unpaid balance.

4. Force Majeure & Continuity of Instruction

The School shall not be liable for any failure or delay in the performance of its duties under this Contract arising out of or caused by, directly or indirectly, forces beyond its control, including, without limitation, acts of God, strikes, work stoppages, accidents, acts of war or terrorism, civil or military disturbances, nuclear or natural catastrophes, outbreaks of disease, epidemics, pandemics, or government orders ("Force Majeure Event").

- **Remote Learning:** In the event of a Force Majeure Event, The School reserves the right to suspend on-campus activities and transition to distance or remote learning methods to complete the academic year.
- **Tuition Continuity:** The Parents/Guardians acknowledge and agree that tuition payments will not be suspended, refunded, or reduced during any such period of remote instruction or temporary closure, provided that the School continues to offer an educational program.

5. Adherence to Policies

The student and the student's family agree to comply with and be subject to The School's rules and policies as set forth in the Parent-Student Handbook, as amended from time to time. The Parent-Student Handbook can be found in the School Policies for Enrollment section on the Online Enrollment homepage.

6. Delinquency and Dismissal

An account is considered delinquent if not paid within 15 calendar days of the due date.

- **Late Fees:** A late payment fee of 5% will be charged at the moment an account becomes delinquent. An additional 5% of the original amount of

the payment due will be added to the account for each subsequent 15 calendar days that pass.

- **Suspension:** Whenever a tuition or fee account becomes past due for a period of 30 days from its due date then, unless The School shall obtain adequate security acceptable to The School for such account within that 30-day period, the student will be withheld from classes until the delinquency is cured.
- **Dismissal:** If the delinquency is not cured within an additional 30-day period (60 total days), the student will be dismissed.
- **Start of School:** In all events, the first tuition installment payment must be paid on or before the first day of school or the student's place will not be reserved. The student will not be enrolled in classes.

7. Transcripts and Records

Diplomas, report cards, and official transcripts will be held for students until all unpaid tuition and fees are received in full.

8. Cancellation of Contract (Right of Rescission)

- **Initial Window:** Each family has the right to cancel the initial enrollment agreement until 12:00 am on the 10th business day after the student has been admitted.
- **Missing Notice:** If the right to cancel is not given to any prospective student at the time the agreement is signed, then the family has the right to cancel the agreement at any time.
- **Refunds:** Upon valid cancellation, the family will receive a refund on all tuition payments paid to date within 30 days of cancellation, excluding the non-refundable deposit.
- **Procedure:** Cancellation should be submitted to the authorized official of the school in writing.